



ACCESS Center Name and Gender Change A-Z

PETITION FOR RECOGNITION OF CHANGE OF GENDER FOR AN ADULT

Q: Do I need to file a gender change with the court to change my gender?

A: You will not need a court order recognition of gender change to reflect a change of gender on a California driver's license or identification card, California issued birth certificate, social security card, or U.S. passport. However, you may need a court order to amend your birth certificate to reflect your gender if you were born outside of California. Contact the department of vital records in the state where you were born to determine if you will need a court order to amend your birth certificate to reflect your gender. Note: you will need a court order for a change of name if you want to use a new name that conforms to your gender identity. Please visit <https://www.sfsuperiorcourt.org/self-help> for more information regarding a name change to conform to gender identity.

Q: What forms do I need to file an adult gender change?

A: You will need the following forms available at <https://www.courts.ca.gov/25798.htm>

- CM-010, Civil Case Cover Sheet
- NC-300, Petition for Recognition of Change of Gender and Issuance of New Birth Certificate
- NC-330, Order for Change of Gender and Issuance of New Birth Certificate

Q: What do I do after I complete the forms?

A: Make one photocopy of form NC-300. Put the photocopy behind the original form. No need to make copies of CM-010 or NC-330. Double-hole punch the top of all the original forms. Bring all your papers to the Civic Center Courthouse located at 400 McAllister Street, San Francisco, CA 94102. File your papers in Room 103 at the "New Filings" window.

Q: How much does it cost to file a Petition for Recognition of Change of Gender and Issuance of New Birth Certificate?

A: The court filing fee is \$450.00. If you are low income or receive certain government benefits, you may be eligible for a fee waiver. For more information on fee waivers, visit <https://www.sfsuperiorcourt.org/self-help>.

Q: Do I need to attend a court hearing for my gender change petition?

A: There may not be a hearing if there are no issues or objections with your gender change petition. If you provide a self-addressed stamped envelope at the time of filing your case, the court can mail the NC-330, Order for Change of Gender and Issuance of New Birth Certificate, to you once the judge approves and signs the order.

Q: If my petition is granted, will my government issued legal documents automatically reflect the change of gender?

A: No. It is your responsibility to contact each government agency and follow their procedures to obtain new legal documents reflecting your gender. Most government agencies will require you to provide a certified copy of the order. You can request a certified copy of your NC-330, Order for Change of Gender and Issuance of New Birth Certificate from the records department at the courthouse located at 400 McAllister Street, Room 103, San Francisco, CA 94102. Please visit

<https://www.sfsuperiorcourt.org/sites/default/files/pdfs/Statewide%20Fee%20Schedule%20rev%201-6-20.pdf?1588971058419> for information on fees for certified copies.

This fee is waived if you have a fee waiver granted.