



ACCESS Center Name and Gender Change A-Z

ADULT NAME CHANGE TO CONFORM TO GENDER IDENTITY

Q: What forms do I need to change my name to conform to gender identity?

A: You will need the following forms available at <https://www.courts.ca.gov/41226.htm>.

- CM-010, Civil Case Cover Sheet
- NC-100, Petition for Change of Name
- NC-110, Attachment to Petition for Change of Name (attached to NC-100)
- NC-125/NC-225, Order to Show Cause for Change of Name to Conform to Gender Identity
- NC-130, Decree Changing Name

Q: How do I complete the forms?

A: Please review form NC-100-INFO available at <https://www.courts.ca.gov/documents/nc100info.pdf> for detailed instructions.

Q: Is the process for a name change to conform to gender identity the same as a regular name change?

A: The process is slightly different. You will need to complete section 6. on form NC-100, Petition for Change of Name. Please note this process is not a recognition of gender change. You may need to file a Petition to Change Gender or Petition to Change Name and Gender to do so.

6. This petition seeks to change name of (check one) petitioner (name): _____
to conform to that person's gender identity.

Q: Will I need to publish in a newspaper if I am changing my name to conform to gender identity?

A: No, you will not need to publish in a newspaper if you are changing your name to conform to your gender identity.

Q: What do I do after I complete the forms?

A: Make 1 photocopy of forms NC-100, NC-110, and NC-125/NC-225. Attach form NC-110 behind form NC-100. Put the photocopies behind each original form. No need to make copies of CM-010 or NC-130. Double-hole punch the top of all the original forms. Bring all your papers to the Civic Center Courthouse located at 400 McAllister Street, San Francisco, CA 94102. File your papers in Room 103 at the "New Filings" window. The clerk will schedule a court date for at least eight weeks later.

Q: How much does it cost to change my name to conform to gender identity?

A: The court filing fee is \$450.00. If you are low income or receive certain government benefits, you may be eligible for a fee waiver. For more information on fee waivers, visit <https://www.sfsuperiorcourt.org/self-help>.

Q: What can I expect at the court date?

A: The court date and location are listed on form NC-125/NC-225. If there are no objections or issues, the judge will approve the name change. The clerk will give you the Decree Changing Name (NC-130) signed by the judge approving the name change.

Q. If my petition is granted, will my name be automatically updated with the government?

A: No. It is your responsibility to contact each government agency and follow their procedures to obtain new legal documents in your new name. Most government agencies will require you to provide a certified copy of the decree. You can request a certified copy of the Decree Changing Name (NC-130) from the records department at the Civic Center Courthouse located at 400 McAllister Street, Room 103, San Francisco, CA 94102. Please visit <https://www.sfsuperiorcourt.org/sites/default/files/pdfs/Statewide%20Fee%20Schedule%20rev%201-6-20.pdf?1588971058419> for information on fees for certified copies. This fee is waived if you have a fee waiver granted.