



Superior Court of California County of San Francisco

CHECKLIST FOR CLERK JUDGMENT - COMMON COUNTS

Case # _____

Check if Summons, Proof of Service and Request to Enter Default on file.

If any discrepancies, **REJECT the Request to Enter Default**

All co-defendants, incl. "Does" defaulted or dismissed.....Yes No

VENUE:

Is Venue proper.....Yes No

Is it subject to CC 1801 (Unruh), CC 2981 (Rees Levering), CCP 395b.....Yes No

If Yes, is complaint verified and venue given.....Yes No

If No, is there a Decl. why complaint not verified or venue given.....Yes No

JUDGMENT:

Principal requested in prayer.....\$_____ ; awarded..\$_____

Less credits.....\$_____ ; awarded..\$_____

Principal awarded.....awarded..\$_____

Pre-judgment interest (10% if after 1/1/86).....\$_____ ; awarded..\$_____

(principle **X's** interest **X's** applicable rate = interest; (# of years or mths or weeks = rate)

Date of breach ____/____/____

COSTS

Filing fees requested.....\$_____ ; awarded..\$_____

Process server requested.....\$_____ ; awarded..\$_____

Process server registered or exempt

Total Costs awarded\$_____

ATTORNEY FEES

Amount requested\$_____

Amount of attorney fees awarded.....\$_____

(entitled if statute CC 1717.5 (a)+ (b) is stated- lesser of 25% of principal or \$800 for consumers; \$1,000 for all others)

For Court Use Only

Date: _____

Clerk: _____