



Superior Court of California County of San Francisco

CHECKLIST FOR CLERK/COURT JUDGMENT CONTRACT

Case # _____

1. Were all named co-defendants defaulted/dismissed.....Yes No
2. If not, why not: _____
3. Is there a written original contract.....Yes No
4. If no, is there a Declaration of unavailability of original contract.....Yes No
5. Is there a promissory note if no contract.....Yes No
6. Is there a disclosure statement (store/bank credit cards) if no contract.....Yes No
7. Is there a signed credit application if no contract.....Yes No
8. If none of above, why not: _____
9. Was principal requested in prayer.....Yes No
10. Is plaintiff an assignee or insurance company.....Yes No
11. Is there a declaration justifying higher costs.....Yes No

	<u>Requested</u>	<u>Awarded</u>
Principal in prayer	\$ _____	\$ _____
Less credit	- \$ _____	- \$ _____
Principal Awarded		\$ _____

Contract entered on _____; Contract breached on _____

Pre-Judgment Interest requested \$ _____ \$ _____
 Applicable rate ___% in prayer ___% by court
 (___% x \$ _____principal ÷ 365 days x ___ days from breach to judgment)

Amount of Pre-Judgment Interest awarded.....\$ _____

For Court Use Only

Date: _____

Clerk: _____

Case # _____

Continued

	<u>Requested</u>	<u>Awarded</u>
Cost for filing fee	\$ _____	\$ _____
Process server	\$ _____	\$ _____
Process server is <input type="checkbox"/> registered or <input type="checkbox"/> exempt		
Other costs	\$ _____	\$ _____
Total costs awarded		\$ _____

Does contract have attorney fees clause..... Yes No

Does complaint allege Unruh Act..... Yes No

Does Complaint allege "book account" but no written contract..... Yes No

Amount of attorney fees requested..... **\$ _____

Is there a Declaration if att. fees more than schedule..... Yes No

Total amount of attorney fees awarded by Court..... **\$ _____**

**if more than schedule - Clerk Judgment will be converted to a Court Judgment

For Court use Only

Date: _____

Clerk: _____