

Externship in the Court's Civil Harassment Department

San Francisco Superior Court (San Francisco, CA)

The San Francisco Superior Court is seeking candidates—current law students and/or recent bar examinees—for a volunteer externship with the court's Civil Harassment Department. Applications are accepted on a rolling basis and positions are available immediately.

The Civil Harassment extern(s) will:

- Evaluate applications for civil and workplace temporary restraining orders (TROs) and
- brief the Judge with the relevant facts.
- Work with court clerks to process the resulting judicial orders.
- Receive additional research and writing assignments as necessary and as time permits.

Please note: Candidates must be available from 10:00 a.m. to 12:00 p.m. Monday through Friday for the duration of the externship to process the daily applications and to brief the Judge. Please clearly state your availability in your application materials. In addition, ideal candidates for the position will be responsible, dependable, and quick learners. Applications should include a cover letter, resume, and unofficial transcript.

Please address your application to:

Honorable Gerardo Sandoval
Judge of Department 514
San Francisco Superior Court
400 McAllister Street
San Francisco, CA 94102

You may submit the application by postal mail to the above address, or submit the application by email to gsandoval@sftc.org.